



**Board Meeting**  
**Monday, September 14, 2015**  
**7:00 – 9:00 p.m.**  
**Whole Foods Conference Room**

### **MINUTES**

Meeting commenced at 7:00 p.m. on September 14, 2015 in 2nd floor Conf. Room of Whole Foods and ended at 9:05 p.m.

#### *Board Member Attendees*

Clay Veka  
Diane Benson  
David Finkelman  
Jane Zwinger  
Don Rouzie  
Rachel Lee  
Kyann Kalin  
Adrienne Cohen  
Dave Paumier  
Erin Brasell  
Lauren Gross  
Bill Youngren

The meeting started with everyone in attendance discussing something they enjoyed over the summer.

#### **June Minutes**

Motion was made and seconded to approve June Meeting Minutes. Motion was approved with one abstention.

#### **Treasurer's Report**

Adrienne presented a treasurer's report for June through September 2015. Adrienne's balance differs from NECN's but NECN's balance is \$725 more than her balance so Adrienne will use their balance going forward. This year's clean-up generated significantly more revenue than projected as a result of more/larger donations and a larger than projected Bureau of Planning and Sustainability Clean-

Up reimbursement. The Whole Foods Bag Credit program also generated much more than expected. We currently have, according to NECN, nearly \$11,000 in our account, which includes a surplus of approximately \$3,000 this year, taking into account remaining projected expenses.

### **Committee and Project Updates**

1. Communications Team – strong team, Erin is newsletter editor, Susan is the lead reporter, Adrienne leads newsletter bundling, Sandy Bacharach runs distribution. Diane would like to hand over advertising and Chair position. Distribution needs extra help with bundling.
  
2. Sabin Bee Friendly Garden Project – A card thanking Whole Foods for the bag credit donation was circulated. Diane is working with Metro area coordinator Carl Grim trying to see if they would adopt our bee-friendly logo for the pesticide-free garden signs instead of the ladybug logo they have been using. Then we could have signs with our bee-friendly logo citywide. Diane won't know until next Spring whether this is going to work out. In the meantime she is not planning to order any additional bee friendly garden signs but will continue to distribute the remaining dozen signs from the initial order.
  
3. Land Use and Transportation Committee –
  - The committee receives notice about land use proposals from BDS (Bureau of Development Services) and they can, and often do, comment. That's mostly what they were doing over the summer.
  - Fremont Street Speed Limit Reduction - About a year ago, Alameda was interested in reducing the speed limit on Fremont from 30 miles per hour to 25 MPH and asked for SCA's support.
    - SCA put a notice in SCAN – 7 residents responded in favor of the proposal and 6 opposed. SCA posted the information on Facebook and one more person responded in favor. Erin posted on Sabin Next Door and SCA received 43 responses - 70% in favor, 30% opposed.
    - People not in favor are concerned about it causing more congestion or have environmental concerns. People in favor say it's a safety issue – Fremont is dangerous to cross and the visibility is not good.
    - Alameda did a door-to-door survey and found that the neighborhood was largely in favor of reducing the speed limit.
    - Board discussed whether it has enough information to support moving forward, needs to do more surveying, or does not want to get involved in the request.
    - Clay reported that the general process for getting speed limits reduced is that the local neighborhood association submits a request to ODOT. Of the last 33 requests, 32 were approved.

There would not be a public comment period. ODOT won't reduce speed limits to more than 10 miles an hour below what 85 % of the speed people customarily travel on that road.

- City has speed zoning FAQs on their website. According to these FAQs, changing the posted speed limit does not usually change the speed people drive. People drive based on their comfort based on things like number of lanes, visibility, etc. No police resources for enforcement on roads like Fremont. Website says that, by reducing posted speed, if it adds to congestion, then drivers will drive off the road into the neighborhoods to avoid it.
  - The SCA Board had questions about what other affected neighborhoods are doing in response to Alameda's request for support.
  - Board was informally polled regarding its position and determined that we would write an article for the next SCA newsletter discussing the issue including reminding readers that in Oregon, pedestrians have the right of way if they are showing intent to cross at an intersection, regardless of whether there is a marked crosswalk. The SCA Board was not ready to commit to signing on to Alameda's proposal yet.
  - Clay will write the article.
  - Rachel will check in with other neighborhood associations to see where they are at with Alameda's request. There is no apparent urgency from Alameda regarding the Board's response.
4. Sabin Orchard – they are still having work parties and there seem to be sufficient volunteers to get the work done. Rachel's husband, David Fikstad, recently assumed the Orchard Liaison role from Rachel.
  5. Sabin Clean-Up – We will pick a date next meeting. The haulers can be reserved in January. Don reported that they are committed to working at Sabin's clean-up as long as it does not conflict with the clean-ups from their home neighborhoods.
  6. Earthquake Preparedness – Work on this project is happening in three areas.
    - Preparedness at Sabin School – there is earthquake education night at Sabin on October 16
    - NET training (Neighborhood Emergency Training) – about 40 volunteers from the neighborhood are going through three days of training in November (November 1, 8 and 15) and will then be certified by the City to help organize the response in the event of an emergency

- Map Your Neighborhood (Block) Project – this is a project to get a group of neighbors together on a block and make a plan regarding what you do at your house and what collective resources are available on the block.
  - Other efforts include trying to have an article in the newsletter and on Facebook and Next Door. In addition, the SCA website has a page dedicated to emergency preparedness that can be utilized if we have additional information to post.
7. PUP (Pick Up the Poop). Lauren reviewed the history of the project. It started because people from Sabin school were having issues with dog poop on the field and they came to the Board. There was an idea about having the kids make signs and SUN program organizer set up a SUN class to make the signs – she marketed the class as an art project. It was funded with funds from the North Playground project. The signs are posted and Ms. Cushing, the PE teacher, commented to Clay that the poop problem is much better on the playground this year.
8. Budget/ Use of Additional Funds – 2015 Priorities & Budget
- Brought in more than we anticipated and haven't spent as much as we budgeted so it looks like we have around \$3,300 surplus for this calendar year.
  - Community Picnic – Sabin school field was reserved and Honey Bucket was scheduled for use for this event. Not enough built into the budget to pay for it. Michelle Ganow- Jones offered to pay for it and be reimbursed after board approval. The Board discussed how it would be good to have more miscellaneous money allotted in the budget to pay for these type of ad hoc budget items that come up between meetings. We will vote on this next meeting.
  - Motion was made, seconded and approved unanimously to reimburse Michelle for her Honey Bucket and to the community organizer for the field reservation expense.
  - Board discussed Adrienne's proposal to change our budget to line up with the NECN fiscal year instead of being on the calendar year.
  - In the past we have used the money to fund some of the following projects: Sabin School, Sabin Orchard, Fresh Exchange (matching funds for foods stamps spent at some nearby farmer's markets), Sabine PTA, Sabin Bee-Friendly Garden project.
  - Diane had an idea about how to make SCA funds available for community needs but not add to the burden of the Board. We haven't had people coming to us with passionate ideas about community projects. NECN does a small grants program – accepts applications for community projects and gives out grants of \$1,500 to \$2,000. Have a whole machine set up to make decisions about what projects to fund. One of the criteria is to be as broad as possible and target a lot of people.

- We could offer to fund one of the grants but have NECN do the reviewing and decision making and we could provide criteria or have someone from our organization review candidates. Clay has spoken with Adam at NECN to run the idea by him. He said it sounded great. NECN is looking for additional money to put in the grant project.
- Don has been on the committee for distributing grants and commented that it is not geographically focused.
- Erin suggested a stipend for a larger Sabin project to prepare a grant proposal
- Lauren wondered if there were any ongoing fundraising efforts in the neighborhood that we could contribute to.
- We have a budget for \$1,000 for grants this year that we have not yet spent.
- We'll talk about how to spend \$1,000 on the grants this year at our next meeting.
- Concerns about donating money to NECN grant program included: it may not be compatible with NECN's mission to request that the grant be allocated to a particular neighborhood – they may be more receptive to a grant designating a particular mission/ interest
- Clay agreed to follow up with NECN about: (1) value of grants; (2) can we have any influence; (3) standard amount of grant; (4) timing of grant program; (5) can we have someone from the board sit on the evaluation committee?
- Board was receptive to looking toward committing some money to NECN's next grant cycle.

## 9. Open Positions

- SCAN Advertising – 10 ads in our newsletter; all renew in March every year; January – notify all current advertisers to see if they want to renew; if one drops out – find a replacement via Facebook. Dave Paumier volunteered to take over this role from Diane.
- Communications Chair- Diane would like to retire as chair of the communications team. The primary duties associated with this position are scheduling the meetings, keeping track of agenda and taking notes or having someone else do it. Bringing some perspective of board's values and how they do things. Erin is temporarily taking it over. Communications committee will talk at their next meeting about how to lighten Erin's load.
- Co-Clean-Up Coordinator – Don signed up to again join Lauren in coordinating the Clean-Up.
- SCAN Bundlers & Distributors (2) – Adrienne took this roll over from Don. They are now looking for 4 people – the job is currently done by Adrienne and Gurpreet. Printers deliver 2,000 newsletters to Adrienne's door on Thursday night. By end of Friday night, they have to be bundled into bags by route number and the addresses labeled.

It's about 2 to 3 hours for bundling and then the bundles have to be delivered to the deliverers. There are 2 routes – North and South. Jane agreed to step in as a bundler with Adrienne. Kyann & Dave F. & Gurpreet will be the deliverers. Bill is a back up bundler. Erin has sent out a calendar about when these are to be delivered. Adrienne will send an email with detailed instructions in the next week or so.

- NECN Board Representatives – Bylaws may be revised but currently they are spots for 2 Sabin representatives on the NECN board. Rachel is good through the end of the year but then she is looking for a new representative. Bill is interested. The skills that are needed are a combination of thoughtful and responsible people. Representatives need to read the documents before hand, have thoughts, follow through on what they say they will do. NECN will be retaining an executive committee and is moving toward a system where the board only meets every other month. Clay can talk more off-line about this opportunity with Bill and anyone else who is interested.

10. NECN Update – Rachel said there is nothing that needs to be discussed tonight so the Board will take up this update during the next meeting.

**TREASURER'S REPORT**

## SCA Treasurer's Report - June - September 2015

Date	Description	Deposit	Withdrawal	Balance	Note(s)
	<b>Starting Balance</b>			<b>\$9,374.57</b>	
6/10/2015	Heiberg Hauling		-\$750.00	\$8,624.57	
6/10/2015	May SCAN		-\$277.00	\$8,347.57	
6/30/2015	BPS Cleanup Reimbursement	\$632.79		\$8,980.36	
7/30/2015	Whole Foods Bag Credit	\$688.50		\$9,668.86	
8/6/2015	ONI Grant	\$500.00		\$10,168.86	First 1/2
	<b>Total</b>	<b>\$1,821.29</b>	<b>-\$1,027.00</b>	<b>\$10,168.86</b>	
	NECN Balance			\$10,893.86	
<b>On the Horizon:</b>					
	Honey Bucket (Picnic)		-\$135.00		Pending board approval