

Board Meeting
Monday, January 8, 2018
Location: Sabin School
MINUTES

Meeting commenced at 7:05 pm.

Board Member Attendees

Rachel Lee
Don Rouzie
Henry Moreno
Erin Brasell
Clay Veka
Claire Bollinger
Adrienne Cohen
Kyann Kalin

Approval of October and November Minutes.

With the correction of Lenny Dee's name in the October minutes, Adrienne moves to approve the October and November minutes, Kyann seconds. Motion passes unanimously, with Erin abstaining.

Treasurer's Report

Adrienne reports that there has been relatively little activity in recent months. Two SCANS have been printed, and a fee paid to NECN. Our current balance is \$12,473.50. The Sabin NET team has yet to request the funds for its small grant.

NECN is requesting a form reporting on our activities for the year, which Adrienne will fill out after tonight's meeting.

Budget Review

Adrienne proposes to make some changes to the current SCA budget. (1) To increase the budget for small grants; and (2) add a line item for the NECN fee, at approximately \$300. That would put the net budget in deficit, but we typically budget conservatively, both in terms of underestimating our income and overestimating our expenses. We also have a large accumulated surplus, as noted above.

Kyann moves to amend the budget to increase the budget for small grants by \$1,000 to \$2,000, and an additional line item of \$300 for the NECN fee, either in the 2017-2018 budget if NECN permits us to amend the 2017-2018 budget, or in the 2018-2019 budget if not. Don seconds. Motion passes unanimously, no abstentions.

Kinship House presentation

Our expected guest from Kinship House needs to reschedule. This item is postponed for a future meeting.

Sabin Small Grants 2018 Launch

Clay leads a discussion of outreach and timing for the Sabin Small Grants program this year. We will use similar messaging as last year, but with a March 1 deadline. Erin will do a recap and publicity in the SCAN. Kyann will arrange for a box at the library for paper forms. Adrienne will create a Google form for people to submit. We will

not use the email address this year. Erin will post the notice at local businesses. Kyann will do the data entry to input paper forms. The Board will do a first look at the initial applications at the March meeting, request expanded applications by mid-April, and vote at the June meeting.

Communications/SCAN update; other committee updates

Clean-up. Claire says that Shy is interested, and will be back in February through mid-April, but will be gone after that. He may talk to Lauren before our February meeting to see if he can take on some of the advance organizing. Memorial Day is May 28, and we try to avoid that. We need a Saturday. We will aim for May 12 or May 19. Adrienne has the info about who we used as a hauler last year. Don will also contact Lauren for info.

SCAN. Henry is about to send out notices to renew the ads. Adrienne will keep him updated about who has renewed and paid. Suggestions about SCAN article topics: a Sabin resident involved in feeding the homeless; a Residential Infill Project update; the Tubman & redistricting meeting announcements; the Sabin Community Orchard; Sabin Small Grants.

SCOrch. There is a suggestion of coordinating with the Sabin Community Garden. Erin will connect with Julian, the garden educator. Rachel is concerned that there are no new volunteers coming in, now that PFTP has withdrawn. Don says that he will show up if we remind him.

The meeting adjourned at 8:23 pm.