



City of Portland, Oregon
Bureau of Development Services
Plan Review / Permitting Services
FROM CONCEPT TO CONSTRUCTION

Chloe Eudaly, Commissioner
Rebecca Esau, Director
Phone: (503) 823-7310
Fax: (503) 823-4172
TTY: (503) 823-6868
www.portlandoregon.gov/bds

November 02, 2017

SABIN COMMUNITY ASSOCIATION C/O NECN
4815 NE 7TH AVE
PORTLAND OR 97211

Re: Intent to Demolish 3828 NE 11TH AVE; Permit 17-265063-RS

This letter is to inform your organization that a permit has been applied for to demolish the residential structure located at 3828 NE 11TH AVE. The applicant for the permit is:

WALEED SADRUDDIN
4515 NE 17TH AVE
PORTLAND, OR 97211
(503) 307-5845

Pursuant to Portland City Code Section 24.55.200, your organization may appeal the issuance of the demolition permit for this structure and request that the demolition delay period be extended for up to 60 days, beyond the original 35-day demolition delay period, in order to allow you to actively pursue an alternative to demolition of the residential building at this site.

To file an appeal, you must submit a complete Demolition Permit Appeal Application (see the enclosed form and waiver), along with the required attachments as noted in the Appeal Application. All of the forms must be signed by Association President/Chair as listed on Office of Neighborhood Involvement's website: <http://www.portlandoregon.gov/oni/28385>.

The Bureau of Development Services must **receive** the Appeal Application, Required Attachments and Appeal Fee Waiver no later than 4:30 p.m. on Wednesday, December 6, 2017. The entire packet must be delivered to:

Bureau of Development Services
Second Floor – Permitting Services
1900 SW 4th Ave, Suite 5000
Portland, OR 97201

If the due date falls on a federal holiday or the weekend, the due date will be extended to the next business day. If hand delivering, please arrive at least 15 minutes before due time to allow verification process to take place. To ensure you meet the deadline, we strongly recommend that you hand-deliver the Appeal Application, Required Attachments and Appeal Fee Waiver. The Bureau of Development Service will reject any appeal received after the due date listed above, regardless of proof of mailing.

If you have any questions concerning this matter, please contact us by calling Virginia Bowers at (503) 823-7501 or by leaving a message at 503-823-7357.

Sincerely,

Virginia Bowers
BDS Permitting Services Technician II



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Residential Demolition Permit Appeal Application

Demolition Permit Number: 17-265063-RS
 For Proposed Demolition at: 3828 NE 11TH AVE
 The property is currently owned by: THOMAS H JR WILLIAMS & WANDA J WILLIAMS 4524 NE GRAND AVE PORTLAND, OR 97211-3921
 The applicant for the permit is: WALEED SADRUDDIN
 Address: 4515 NE 17TH AVE PORTLAND, OR 97211
 Phone: (503) 307-5845
 Email:

This two page form must be received by the Bureau of Development Services (BDS) Permitting Services staff no later than 4:30 PM on the date below. BDS WILL REJECT ANY APPEAL RECEIVED BY BDS PERMITTING SERVICES STAFF AFTER THE DATE LISTED BELOW, REGARDLESS OF PROOF OF MAILING. You are strongly encouraged to deliver the appeal packet, which includes this form, the required attachments and the fee or fee waiver, IN PERSON.

The last day BDS will accept the appeal packet and fee or fee waiver is:

Wednesday, December 6, 2017

*Bureau of Development Services
 Permitting Services Section
 1900 SW Fourth Avenue, 2nd Floor
 Portland, OR 97201
 503-823-7357*

The Permitting Services Section door closes at 3 p.m. each weekday and at 12 noon on Thursday afternoons. PLEASE RING THE DOORBELL if you arrive after these service hours –OR– go to the 5th floor reception desk to have Permitting Services staff contacted.

Please note processing may take up to 15 minutes to verify and accept your request, so please plan accordingly.

The Recognized Organization whose boundaries include the demolition site or Interested Party (Appellant) may request that the issuance of the demolition permit be delayed for an additional 60 days beyond the original 35 day demolition delay period by completing this form and submitting the required attachments and either the fee or a fee waiver.

APPELLANT INFORMATION

Appellant's Name: _____

Mailing Address: _____

Phone Number: _____ Fax Number: _____

E-mail Address: _____

Signature: _____ **Date:** _____

Name of Person Signing Appeal: _____ Title: _____