

**Board Meeting**  
**Monday, April 9, 2018**  
**Location: Sabin School**  
**MINUTES**

In attendance:

Rachel Lee  
Erin Brasell  
Sean Green  
Henry Moreno  
Clay Veka  
Claire Bollinger  
Shay Rohani  
Kyann Kalin  
Adrienne Cohen  
Don Rouzie

Guest

Emily Wilson, King-Sabin Tree Team

Meeting commenced at 7:05 p.m.

King-Sabin Street Tree Team Walk

Emily Wilson shares that a combined King and Sabin Tree Team is going to do a tree walk through the neighborhood, Tuesday, May 1. They will be meeting at the Whole Foods dining area to start the walk. The survey of street trees in the neighborhood right-of-ways is finished, but parks still need to be surveyed.

March Minutes

Motion by Shay to approve the March minutes, with the agenda item regarding minutes in the March minutes corrected from “January Minutes” to “February Minutes.” Motion seconded by Sean. Approved unanimously, with Adrienne abstaining. Motion passes.

Kyann moves to amend the approved March minutes to indicate that the General Meeting is on May 14, not May 12. Rachel seconds. Approved unanimously, no abstentions. Motion passes.

Treasurer’s Report

Adrienne reports that we had only one transaction this month, partially refunding Billy Grippo’s ad payment for the SCAN. NECN reports that our month-end balance is \$12,643. For a significant time, NECN has reported that our balance is \$200 greater than Adrienne’s records show, but she cannot trace the source of the discrepancy, which is in SCA’s favor. As NECN is maintaining our funds, Adrienne will assume that their figure is correct.

May General Meeting Planning

Clay will contact King and Alameda neighborhood associations to promote the General Meeting. Erin will contact the Sabin NET team. Clay and Adrienne will put out the yard signs on approximately May 1. Erin will continue to post on FaceBook and the Sabin Parents page.

The schedule for the General Meeting will be:

**[www.SabinPDX.org](http://www.SabinPDX.org)**

Sabin Community Association, c/o NECN, 4815 NE 7th Ave, Portland, OR 97211, [SabinPresident@gmail.com](mailto:SabinPresident@gmail.com)

- 6:15 pm. Board members arrive to help with set-up.
- 6:30 to 7:00 pm Social hour. Pizza is being donated by Bellagio's Pizza. Clay will follow up with them to confirm. Kyann will purchase a hummus & veggie platter, fruit, and drinks. NECN will reimburse the expenses.
- 7:00 to 8:00 pm Presentation by Dr. Burns. 45 minute talk, followed by 15 minute Q&A. Dr. Burns needs a projector and perhaps a microphone for him to speak. There is a screen on the Sabin stage. Adrienne will ask the school about whether A/V equipment is available. If not, Sean will arrange to borrow NECN's A/V equipment. We will also need a laptop with appropriate adaptor. Adrienne will check with the school or bring her own.
- 8:00 to 8:30 pm Amending the bylaws and SCA elections. Clay will ask NECN to supervise the election.

#### Amend SCA's Articles of Incorporation

Adrienne moves to amend our articles of incorporation to reflect that SCA has members. Kyann seconds. Approved unanimously, no abstentions. Motion passes. Rachel will send the amendment to the Oregon Secretary of State.

#### Approve \$50 Fee to Amend SCA's Articles of Incorporation

Kyann moves to approve the \$50 fee to amend our articles of incorporation. Don seconds. Approved unanimously, no abstentions. Motion passes.

#### Approve Proposed Amendments to SCA's Bylaws

Rachel discusses the proposed amendments to the bylaws with the Board, and the Board specifies edits to the draft. Kyann moves that that we notify the membership of the proposed changes to the bylaws in anticipation of the May General Membership meeting and present the proposed amendments for a vote at the May General Membership meeting. Adrienne seconds. Approved unanimously, no abstentions. Motion passes. Rachel will create a final redline to send to Erin to publicize to members.

#### Sabin Clean-Up

Shay is preparing for the Sabin Clean-Up, May 12. He would like two blocks of volunteers: 9:30 am to 12:30 pm, and noon to 3 pm. The event will be open 10 am to 2 pm. Shay will circulate the info to Claire before he leaves. Shay will check whether Caffè Destino will donate coffee and will buy Tamale Boy tamales. NECN will reimburse refreshments.

#### Sabin Small Grants

Clay contacted the people who had submitted suggestions. She connected the people who suggested a dog park at the Sabin Hydropark. The people who suggested the ramp at the library are interested in feedback from Sean. Sean reports that he is in touch with the PBOT planner who worked with the original Sabin Triangle plan. The utility suggests that the best plan to add electricity would be to add a drop at the adjacent commercial building and run utilities underground. We will likely discuss the Sabin Triangle further at the June Board meeting.

#### Committee Updates

Tabled for lack of time.

Meeting adjourned at 8:45 pm.