

**Board Meeting**  
**Monday, June 10, 2019**  
**Location: Sabin School**  
**MINUTES**

Meeting commenced at 7:05 pm.

**In attendance**

Clay Veka  
Erin Brasell  
Adrienne Cohen  
Don Rouzie  
Claire Bollinger  
Shayan Rohani

**Guests**

Maria Hein, member-elect

**Introductions.**

**Minutes.** Shayan moves to approve the March board meeting minutes without changes. Adrienne seconds.

Approved unanimously, with Erin abstaining. Motion passes.

Don moves to approve the May general meeting minutes without changes. Claire seconds. Approved unanimously, with Erin and Shayan abstaining. Motion passes.

**Treasurer's Report.** Adrienne reports that there has been turnover among NECN staff. Our prior contact, Laura, is no longer with NECN, and thus Adrienne does not have a current report on our account. The Spring Clean-up brought in \$1,836 in donations, which is about \$200 less than last year. We also anticipate that reimbursement may be lower than previous years, but it is not certain yet.

**Donations.** Adrienne reports that we did not do small grants this year. Adrienne moves to donate \$500 to King School and \$500 to the Sabin Foundation by June 30. Claire seconds. Approved unanimously, no abstentions. Motion passes.

**Sabin Garage Sale Recap.** Claire reports on the first annual community garage sale that was organized by Sabin neighbor Benjamin Foote this year. 31 households participated formally, but we think there were more households that also held garage sales that day. Benjamin got back 23 of the 24 yard signs. He plans next year's sale for May 9, assuming that is also the date of the Sabin cleanup. He will do it next year, would like a helper for 2021, and then hopes to step back in 2022. He would like to attend a board meeting in late 2019/early 2020 to discuss plans for next year. Shayan's sense is that people who participated in the garage sale did not actually come to the clean-up with their unsold items, but doesn't feel that the two events interfered with each other.

**2019-2020 Work Plan.** This year we did:

- Communications, the flyer for distribution in the spring
- Clean-up
- Yard Sale
- General Meeting/Elections

**[www.SabinPDX.org](http://www.SabinPDX.org)**

Sabin Community Association, c/o NECN, 4815 NE 7th Ave, Portland, OR 97211, [SabinPresident@gmail.com](mailto:SabinPresident@gmail.com)

We are required to have the general meeting and elections. Everything else is dependent on our time and energy.

Erin has been moderating the Facebook page. Only people with admin rights can post. Maria Hein is willing to take over that role. The Sabin website is linked to Erin's information and her credit card. It would be ideal to link that to our NECN account. Adrienne is willing to take over the website duties, and she will investigate arranging for automatic payment by NECN, rather than having to link it to a board member's credit card. Clay is paying the annual hosting fee for our domain name, and we should arrange the same for that. We also have a mailchimp account and approximately 600 emails on a list. Claire and Shayan will follow up and see if Vanessa could take over that. Erin will put the log-in information for mailchimp in the googledoc. We need to log in periodically, or mailchimp will deactivate the account. Erin will export the current mailing list so we have it saved. Erin may also try to create a template for the spring flyer. Claire reports that our volunteer delivery network is beginning to suffer attrition. Some previous volunteers were not expecting to continue delivering, so it will require more work and more lead time to activate the network and cover all the bundles next year.

Shayan is willing to organize the clean-up again, but would like to recruit a replacement. Clay has 7 yard signs at her house. She will drop them off to Shayan, and send him her files for how to fill in the date.

Don will take over from Clay organizing the General Meeting and elections.

Adrienne suggests that we should also keep homelessness on our radar for next year. It is increasing in Sabin and has the potential to stir strong feelings. We could consider organizing a community meeting.

**2019-2020 schedule.** Rachel moves that the Board meet next year in October, February, April, and June, the second Monday of the month, and that there be a General Meeting the second Monday in May. Adrienne seconds. Approved unanimously, with Erin abstaining. Motion passes.

**2019-2020 Budget.** Adrienne suggests that we adopt the same budget for next year, because we recently revised it, and she thinks it is a reasonable projection of our revenue and expenses. Shayan moves to approve the same budget for 2019-2020. Adrienne seconds. Approved unanimously, with Rachel abstaining. Motion passes. Adrienne will submit the approved budget to NECN.

**LUTC Membership.** Per its delegation of authority to the LUTC, the Board must consider the membership of the LUTC every spring. The current membership is Rachel Lee (chair), Don Rouzie, Maria Hein, Asher Atkinson, and Kirke Wolfe. The Board does not feel it is necessary to make any change to the LUTC membership at this time.

**NECN Representation.**

Adrienne moves to reappoint Sean as SCA's representative to the NECN Board. Don seconds. Approved unanimously, no abstentions. Motion passes.

Claire moves to appoint Sean Green as SCA's member representative at the NECN member meeting. Adrienne seconds. Approved unanimously, no abstentions. Motion passes.

**Farewells.** Cake and thanks to Clay Veka and Erin Brasell for their years of service to SCA.

Meeting adjourned at 8:30 pm.